



WARREN-FOREST COUNTIES ECONOMIC OPPORTUNITY COUNCIL

“Your Community Action Agency”

Landlord Name

Tenant Name

Address

Address

City _____, PA

City _____, PA

Zip _____

Zip _____

Phone

Phone

Dear _____,

We have received your application for the Emergency Rental Assistance Program (ERAP). Your request for assistance regarding:

was carefully reviewed, and we regret to inform you that we are unable to approve your application for the following reasons:

- _____ The tenant’s income is higher than 80% AMI
- _____ The tenant denied payment or declines to cooperate with the agency
- _____ The information provided was inaccurate or insufficient prove the need for assistance
- _____ Other:

Signature

Date

If you do not agree with the determination, you have the right to appeal the decision. The client or landlord is not entitled to, but may receive, service during the time of review at the ERAP provider’s discretion. The appeal process allows client(s) or landlord to appeal denied assistance or terminated services and afford them the opportunity to have the cases reviewed by the county agency. Please provide the agency with a written appeal and mail it to:

*Warren-Forest Economic Opportunity Council
1209 Pennsylvania Ave. West,
P.O. Box 547 Warren, PA 16365*

1209 Pennsylvania Avenue West, P.O. Box 547, Warren, PA 16365
(814) 726-2400 Fax: (814) 723-0510 (800) 231-1797 www.wfeoc.org

